

Safeguarding Statement

We at St Nicholas Church of England Primary School take our Safeguarding responsibilities very seriously. This means that we have ensured (and will continue to do so) that everyone working in the school has successfully completed the necessary clearances to enable them to work with your children. It also means that we have a staff member who is specifically trained and nominated as the Designated Child Protection Person with school. This person is Mrs Alison Shearer.

We would always hope to share any concerns we may have about your child with you at the first opportunity as we hope you do with us about your, or any other child. Part of our legal duty to *safeguard your children* may also include us needing to consult with and take advice from other agencies such as the Police, or Children's Social Care, should the need arise. By working closely together with you and our partner agencies, we firmly believe that we will continue to offer a safe learning environment for all our children.

Medicines in School

Long term medicines

Parents are advised to inform the school, **in writing**, if a child is on a course of medicine for long-term conditions such as asthma, diabetes, allergies and epilepsy, when we will organise the appropriate staff training to meet the child's needs. (Asthmatic children are expected to be able to administer their inhaler themselves while supported by an adult. A separate inhaler should be kept in school, clearly labelled with specific instructions provided in writing.)

Short Term Medicines

From time to time we are asked to administer medicine to children of a shorter duration. A medical form will need to be completed indicating the medicine and dosage required and all medicines **MUST** be checked by the parent to ensure they are in date; staff will not administer medicine that has exceeded the expiry date at any time.

Staff are prepared to administer medicine as a goodwill gesture, provided they receive a clear written request with instructions. However, it should be remembered that in a busy teaching day, it is not always easy to stick to a particular time. If it is imperative that a medicine is administered at a certain time, then it may be better for parents to call into the school to administer the medicine, or keep the child at home until they are well.